

CARL SANDBURG COLLEGE

(527th Meeting)

Regular Meeting – September 28, 2000

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois, on Thursday, September 28, 2000, at 7:00 p.m.

ROLL CALL: Present: Ms. Nancy L. Youngquist, Chairperson
Mr. John T. Huston, Vice Chairperson
Dr. D. Wayne Green
Mr. John A. Kraus
Mr. Thomas H. Colclasure

Mr. John Roberson Student Representative

Absent: Ms. Gayla J. Pacheco, Secretary
Mr. Bruce A. Lauerman

Others: Dr. Donald Crist, President, and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Larry Benne, Ms. Sherry Berg, Ms. Diana Billeter, Ms. Jill Johnson, Ms. Gwen Koehler, Ms. Carol Kreider, Mr. Wes Martin, Mr. Steve Norton, Ms. Lora Powell, Mr. Thomas Schmidt, Ms. Blanch Shoup, Ms. Lori Sundberg, Ms. Shelle Summers, Mr. Dennis Maurer, Ms. Lorraine Crawford, Ms. Carol Gronewold, and Ms. Julie Van Fleet. Faculty: Ms. Mary Robson, Faculty Representative. Others: Ms. Cathy Peterson, Staff Representative, Mr. Tom West, Ms. Jackie Overstreet, Auditor, and representatives of the media.

Consent Agenda: Dr.. Wayne Green moved and Mr. Tom Colclasure seconded approval of the following items under the Consent Agenda:

- minutes of August 24, 2000, meeting of the Board.
- bills of August 2000 as presented.

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MOTION:

On roll call vote, five members voted “Yea”; none voted “Nay”. Motion carried. Faculty Representative voted - “Yea”; Staff Representative - Absent; Student Representative voted - “Yea.”

Consent Agenda-
Personnel Items:

Dr. Wayne Green moved and Mr. John Kraus seconded the following items under the Consent Agenda – Personnel Items:

- resignation of Mr. Wesley Martin, Program Director of Henry C. Hill, effective March 1, 2001.
- resignation of Mr. Bill Johnson from his position as Grounds Assistant effective September 29, 2000.
- employment of Ms. Tracy Coulter as WIA Secretary, Level III with three years of experience at an annual salary of \$15,920, prorated, effective October 2, 2000. This position is solely grant funded.
- extended the contract for the Vice President of Business Services, the Vice President of Instruction, and the Vice President of Student Services through June 30, 2002.

MOTION:

On roll call vote, five members voted “Yea”; none voted “Nay”. Motion carried. Faculty Representative voted - “Yea”; Staff Representative - Absent; Student Representative voted - “Yea”.

Financial Reports:

Mr. John Kraus moved and Mr. Tom Colclasure seconded that the minutes reflect receipt of the financial reports.

MOTION:

On roll call vote, five members voted “Yea”; none voted “Nay”. Motion carried. Faculty Representative voted - “Yea”; Staff Representative voted - “Yea”; Student Representative - voted “Yea”.

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FY-2000 Auditor's Report: Mr. John Kraus moved and Mr. Tom Colclasure seconded the acceptance of the FY-2000 financial audit as presented.

MOTION: On roll call vote, five members voted "Yea"; none voted "Nay". Motion carried. Faculty Representative voted - "Yea"; Staff Representative voted - "Yea"; Student Representative voted - "Yea".

Protection, Health & Safety Projects: Mr. John Kraus moved and Dr. Wayne Green seconded the approval of the following Protection, Health & Safety (PHS) projects and the submission of the required ICCB application forms reflecting a total budget of \$928,949.46.

1.	East Foyer ADA Upgrade	\$518,850.12
2.	Main Entrance Elevator	140,616.00
3.	Replace F- Building HVAC Units	52,636.34
4.	Bleacher Replacement	90,485.00
5.	Lower E-Wing Code Compliance	<u>126,362.00</u>
	Total	<u>\$928,949.46</u>

MOTION: On roll call vote, five members voted "Yea"; none voted "Nay". Motion carried. Faculty Representative voted - "Yea"; Staff Representative voted - "Yea"; Student Representative voted - "Yea".

Resolution of PHS: Mr. John Kraus moved and Dr. Wayne Green seconded the approval of the following resolution addressing these projects above:

WHEREAS, the Board of Trustees of Community College District No. 518, Fulton, Hancock, Henderson, Henry, Knox, McDonough, Mercer, Schuyler, Stark and Warren Counties, Illinois, (hereinafter Carl Sandburg College) has determined that alterations and repairs are necessary to its campus at Galesburg, Illinois; and

WHEREAS, these projects have been reviewed by Phillips Swager Associates (PSA), architects and the architects have submitted certified estimates in the total amount of \$928,949.46 said reports indicating that it is

necessary that the alterations and/or repairs be made and are necessary for protection, health, safety, handicap accessibility and energy conservation purposes; and

WHEREAS, the Board of Trustees of Carl Sandburg College does hereby find and determine that there are not sufficient funds available in the operation and maintenance fund of the district to permanently pay for the needed alterations and/or repairs.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Carl Sandburg College that:

Section 1: The FY-2002 Protection, Health and Safety project titled East Foyer ADA Upgrade with a budget of \$518,850.12 be approved.

Section 2: The FY-2002 Protection Health and Safety project titled Main Entrance Elevator with a budget of \$140,616.00 be approved.

Section 3: The FY-2002 Protection Health and Safety project titled Replace F-Building HVAC Units with a budget of \$52,636.34 be approved.

Section 4: The FY-2002 Protection Health and Safety project titled Bleacher Replacement with a budget of \$90,485.00 be approved.

Section 5: The FY-2002 Protection Health and Safety project titled Lower E-Wing Code Compliance with a budget of \$126,362.00 be approved.

Section 6: The appropriate ICCB application for project approval forms be submitted to the Illinois Community College Board and Illinois Board of Higher Education.

Section 7: That this Resolution shall remain in full force and effect from and after its adoption.

MOTION:

On roll call vote, five members voted “Yea”; none voted “Nay”. Motion carried. Faculty Representative voted - “Yea”; Staff Representative voted - “Yea”; Student Representative voted - “Yea”.

Approval of Auction:

Mr. Tom Colclasure moved and Mr. John Kraus seconded the approval of an auction to take place take place Saturday, November 4, 2000, to sell equipment belonging to the district and no longer needed

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for college purposes. Also approved Hannam's Auction Service be engaged as the auctioneer for this sale.

MOTION:

On roll call vote, five members voted "Yea"; none voted "Nay". Motion carried. Faculty Representative voted - "Yea"; Staff Representative voted - "Yea"; Student Representative voted - "Yea".

Children's Choir:

Dr. Wayne Green moved and Mr. John Kraus seconded the approval of sponsorship of a Carl Sandburg College Children's Choir at Carthage.

MOTION:

Voice vote - motion carried.

President's Report:

Dr. Donald Crist stated that the board meetings for November and December will have to be changed due to the schedule for the adoption of the college's tentative and final tax levies and the upcoming holiday schedules. It was suggested possibly November 16, 2000, and December 19, 2000. Mary Buckingham will poll the board on the possibility of these two dates and we will vote on the changes at the October board meeting.

Dr. Crist welcomed the new student representative to the board, John Roberson from Monmouth.

Dr. Crist stated that an NCA team has recommended WIEC Colleges receive accreditation for Online AA/AS Degrees. We will be the first consortium in the state given this authority should we receive that approval. We should know by the first of the year.

Dr. Crist thanked everyone for an outstanding job in preparing for the NCA visit in November.

Director of CABI:

Ms. Diana Billeter stated that through the Workforce Grant they are making lots of contacts with new businesses; particularly with the CME and IMAC simulation.

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Site Director, TRIO Student Support Services:

Ms. Julie VanFleet said that they submitted their consortium grant with Southeastern Community College two weeks ago. They have received funding from the Foundation for their leadership program.

Director of the Educational Program at Henry C. Hill:

Mr. Wes Martin said that a former inmate and student, Michael Bennett, recently boxed at the Olympics in Sydney. However, he did not win.

WIA Director:

Ms. Blanche Shoup said that today they completed two sessions with 123 people from Briggs Manufacturing, Abingdon. They will also be opening a new Henderson County office in Oquawka. The grand opening is set for October 10th at 4:30 p.m.

Upward Bound Project Director:

Ms. Jill Johnson said that they have received \$10,000 in grant dollars. They have purchased 16 lap top computers and 20 graphic calculators. She stated this is wonderful for low-income kids who can not afford these tools.

Foundation Director:

Ms. Shelle Summers stated that the “Fall Extravaganza” will be held October 28, 2000, at Jumer’s Continental Inn, Galesburg.

Dean of Community and Extension Services:

Ms. Sherry Berg stated that a Volunteer Day was held at Carl Sandburg College on September 6th. It was initiated by United Way. Mike Bailey and his college athletes spent the afternoon doing landscape work. Faculty, Master Gardeners, and a helpful CSC maintenance staff also joined them. Berg thanked everyone helping and pointed out how nice everything looks.

Director of the Branch Campus-Carthage:

Ms. Carol Gronewold stated that the October board meeting will be held in Carthage and they are looking forward to welcoming everyone.

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Director of Adult &
Developmental Education:

Ms. Gwen Koehler said that they received HECA funding for the third year of the Faculty Exchange, Minority Recruitment and Retention project. John Batsie, Visiting Scholar from Parkland College, will return October 23-26 to CSC for a follow up visit to focus on the issue of domestic violence.

ICCTA Representative
Report:

Dr. Wayne Green said that the ICCTA Fall Conference was held last month in Springfield and it was a review of the legislative agenda. They are preparing for their new legislative year to begin soon. The next ICCTA Seminar will be held in Chicago on November 10th and Green encouraged all board of trustees to attend.

Vice President of Instructional
Services:

Mr. Larry Benne stated that the faculty and support staff have done a great job in preparing for the NCA visit and he appreciates all their hard work.

Vice President of Business
Services:

Mr. Thomas Schmidt said that the Instructional Computing/Student Center is moving right along. The architects will submit their analysis to the Community College Board next week.

Vice President of Student
Services:

Mr. Steve Norton said that enrollment numbers are looking quite favorable. He also invited everyone to attend CSC sports activities.

Faculty Representative:

Ms. Mary Robson said that the faculty has been working quite hard to prepare for the upcoming NCA visit. Robson reported that this Saturday, September 30th, and Saturday, October 7th; Mr. Samuel Sudhakar, Mr. Jim Graham, Ms. Cindy Thompson, Mr. Larry Schroeder, and herself will be training K thru 12 teachers on WECT and Team Fusion.

Staff Representative:

Ms. Cathy Peterson reported on the Wellness Committee at the college and their schedule of events for fall.

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Currently 72 employees are participating in the Colorful Program that is ongoing. Knox County Health Department on October 30th will give flu shots on the campus from 9 a.m. to noon.

Student Representative:

John Roberson stated that the slate of officers for the Student Government Association for 2000-2001 are as follows:

President-Jared Thrapp

Vice President-Happy Oboh

Treasurer-Laura Geltmacher

Secretary-Bill Larkin

Representative to the Board-John Roberson

EXECUTIVE SESSION

8:05 p.m.:

Mr. Tom Colclasure and Mr. John Kraus seconded a request for an Executive Session to discuss collective negotiating matters between the public body and its employees, to discuss the purchase or lease of real property for the use of the public body, and to discuss litigation.

MOTION:

On roll call vote, five members voted “Yea”; none voted “Nay”. Motion carried. Faculty Representative voted - “Yea”; Staff Representative voted - “Yea”, Student Representative voted - “Yea”.

RECONVENE

8:38 p.m.:

Dr. Wayne Green moved and Mr. John Huston seconded to reconvene the regular meeting of the Board at 8:38 p.m.

MOTION:

On roll call vote, five members voted “Yea”; none voted “Nay”. Motion carried. Faculty Representative - Absent; Staff Representative - Absent; Student Representative voted - “Yea”.

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ADJOURNMENT

8:40 p.m.:

Dr. Wayne Green moved and Mr. John Huston seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson. Voice vote - motion carried.

Gayla J. Pacheco, Secretary

Nancy L. Youngquist, Chairperson